

CLEARBROOK-GONVICK SCHOOL
INDEPENDENT SCHOOL DISTRICT #2311
BOARD OF EDUCATION
REGULAR MEETING
August 17, 2026 - 7:00 P.M.

The meeting was called by Chair Wittenberg at 7:00 p.m. Declaration of Quorum – Members present: Vern Wittenberg, Randy Bodensteiner, Kayla Walberg, Robbie Pond, Scott Abel. Absent: Ryan Solee and Corey Petterson. Also present: Superintendent Ryan Grow, Principal Josh Tharaldson, staff, and community members.

3 **Community Comments** – The public was given the opportunity to make comments.

4 **Approval of Agenda** – MMS Bodensteiner/Abel to approve agenda as amended, adding items 9.11 & 9.12. MCU.

5 **Approval of Minutes from Previous Meetings** – MMS Walberg/Bodensteiner to approve minutes as presented. MCU

5.1 7/20/26 – Regular Meeting

6 **Informational Items**

6.1 **Principals Report** – Principal Tharaldson presented the following items A) **New Teacher Mentors** – All new teachers will be paired up 1:1 with a staff member to serve as their mentor throughout the school year. The program is funded through Title II, under the area of teacher recruitment & retention. B) **Elementary Music Position** – There will be board action later in the meeting to approve Mallory Rudningen as our Vocal Music Teacher. C) **Handbook Revisions** – Revisions were presented. E) **Open Enrollment** – 26-27 caps were presented.

6.2 **Superintendent Report** – Supt. Grow discussed the following items: **1) Personnel** – A) **Open Positions** – Technology Specialist, Elementary Special Education, Head Varsity & Assistant Varsity Baseball coach, and PT Cook. B) **Para Educators** – Mr. Tharaldson will be reviewing current SPED numbers & incoming student needs to determine paraeducator numbers/placement. **2) Educational** – A) **MN Permanent Fund Transfer** – A video was presented. B) **Staff Development** – The district offered 3 days in August of staff development to any teacher that wanted to go through the ELA standards & curriculum to help plan for the school year. C) In Service Days – 8/24/26-8/25/26 are scheduled staff in-service days. Open House is on 8/26/26 from 3:00 – 6:00 p.m. Meet the Bears is the same night. **4) Financial** – A) **Audit** – The annual audit took place last week. Thank you to Paula & Melissa for their organization, prep & making themselves available to the auditors. B) **Comparison Reports** – With the audit taking place there are no comparison reports this month as part of the treasurer's report. **5) Building/Grounds** – A) **Roof Replacement Project Update** – TR Glass delivered glass last week and should be starting work today. Western Specialty is working on the building fascia. Black Hawk Roof Company currently plans to be here on 8/20/26. B) **Main Entrance** – Due to work on the roof project, the main entrance has temporarily shifted to Door # 18 (ECFE Door). C) **Refrigeration System** – The work on the system is complete and working well. D) **Hot Water Heater** – This has been replaced. During replacement, the plumbers found a control panel in a different water heater that was going out & needed to be replaced. E) **Thank You** – Thank you to Virgil, Justin & the entire custodial staff for working hard this summer to get our building and grounds looking nice and prepared for students & staff.

7 **Consent Calendar** – MMS Pond/Abel to approve Consent Calendar as presented. MCU.

7.1 Approval of Bills Presented – All Funds

Payroll Expense Checks and Checks Written between Board Meetings:

Payroll Checks/Direct Deposit

August Bills

75185-75203/Wires

All Payroll was Direct Deposit

Voucher Numbers: 76814-76882

Check Numbers: 75204-75248

Total Payroll/Expense Checks Approved: \$658,657.85

7.2 Approval of Electronic Transfers and Other Banking Transactions

7.3 Approval of Treasurer's Report

7.4 Approval of Donations

7.5 Student Activity Report

8 **Old Business**

9 **New Business**

9.1 **Consider Hiring Mallory Rudningen as Music Vocal Teacher for the 2026-2027 School Year** – MMS Wittenberg/Pond to approve hire. MCU

9.2 **Consider Hiring Leah Watne as Activities Director for the 2026-2027 School Year** – MMS Walberg/Abel to approve hire. MCU

9.3 **Consider Accepting the Resignation of Amanda Nelson as Paraeducator** – MMS Wittenberg/Bodensteiner to accept resignation. MCU
Mr. Grow and the board thanked Amanda for her service for the district.

9.4 **Consider Approving the Updated Activities Director Job Description** – MMS Abel/Pond to approve. MCU

9.5 **Consider Approving Revisions to the Student Handbook** – MMS Wittenberg/Bodensteiner to approve. MCU

9.6 **Consider Approving the Activities Handbook** – MMS Bodensteiner/Walberg to approve. MCU

9.7 **Consider Approving Revisions to MSBA Model Policies** – MMS Wittenberg/Pond to approve MSBA model policy numbers 425, 624, 806, 402, 423, 507.5, 509, 521, 524, 613, 621, 709, and 722 as presented. Policy 425 will state the Staff Development committee will consist of administration and teachers, terms of service will be decided by the committee

9.8 **Consider Approving the Restructuring of Activity & Gate Fees** – MMS Abel/Pond to approve. MCU

9.9 **Consider Approving the Cardiac Emergency Response Plan** – MMS Wittenberg/Walberg to approve. MCU

9.10 **Consider Approving the 2026-2027 Bus Routes** – MMS Wittenberg/Pond to approve. MCU

9.11 **Consider Accepting the Resignation of Linda Box as Paraeducator** – MMS Bodensteiner/Walberg to accept resignation. MCU
Mr. Grow and the board thanked Linda for her 12 ½ years with the district.

- 9.12 **Consider Accepting the Resignation of Mandy Knable as Paraeducator** – MMS Wittenberg/Pond to accept resignation. MCU
Mr. Grow and the board thanked Mandy for her time with the district.
- 10 **Community Questions to the Board of Education Regarding Agenda Items** – The public was given the opportunity to ask questions of the board relating to agenda items.
- 11 **Future Meetings**
11.1 Regular School Board Meeting on Monday September 21, 2026, at 7:00 p.m.
11.2 Future Work Session
- 12 **Adjournment** – MMS Abel/Bodensteiner to close meeting at 8:18 pm. MCU. MMS Abel/Pond to reopen meeting at 9:22 p.m. MCU. MMS Bodensteiner/Wittenberg to adjourn at 9:23 p.m. MCU